

Vocational Training Grant Q&A

○ **Q: Who fills out and submits the application?**

○ **A:** The Lodge Secretary must fill out the application. The application should be signed by the Lodge Secretary and the Worshipful Master. We do not accept applications from students or their parents/guardians/relatives.

○ **Q: Can I use the Vocational Training Grant for my daughter/son/granddaughter/grandson?**

○ **A:** The Vocational Training Grant is a Lodge based program. To apply for this grant, please contact your local Lodge to see if they are offering scholarships and applying for the grant.

○ **Q: What can the Vocational Training Grant be used for?**

○ **A:** The Vocational Training Grant can be used for tuition or equipment for vocational or training programs.

○ **Q: How do I use the Vocational Training Grant for equipment?**

○ **A:** If applying to use the grant for equipment, an itemized list of needed equipment must be provided. IMCAP will work with the student's program to order the equipment on the student's behalf.

○ **Q: What does UNMATCHED mean?**

○ **A:** IMCAP will provide \$1000 per Lodge to student(s). Lodge check is not required.

○ **Q: Can a Lodge apply for both Vocational Training Grant and Education Grant Partnership?**

○ **A:** Yes! Lodges can apply for both Vocational Training Grant and Education Grant Partnership. You do not need to choose between the two.

○ **Q: Can I give the same student a Vocational Training Grant and Education Grant Partnership?**

○ **A:** Yes! If you would like to award a student both grants, you may do so.

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○ **Q: Why do you need the last four digits of the student's Social Security number and the Student ID number?**

○ **A:** IMCAP sends the grant checks directly to the student's program. In order to ensure that the funds are deposited into the correct student account, we need this identifying information.

○ **Q: What happens if a student decides to go to a different program or not attend a vocational or training program?**

○ **A:** If there are any changes regarding student's plans, please inform IMCAP.

If going to a different program: IMCAP will contact the original program to receive the check back. Once received, a new check will be issued to the student's current program.

If not going to a vocational or training program: IMCAP will contact the program to receive the check back. If within the same fiscal year, the Lodge may award the refunded amount to a different student.

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○ **Q: We want to present the certificates to the student(s) at the end-of-the year awards ceremony. When should I submit the application(s)?**

○ **A:** We recommend that you submit applications by the second week of April if you are planning to present certificates at an awards ceremony. While we typically have a quick turn around on certificates, we have an increase in applications from March through June. Please keep in mind that certificates are sent via United States Postal Service and mailing speed may vary.

○ **Q: What is the Deadline for the Vocational Training Grant?**

○ **A:** The Vocational Training Grant runs from July 1st through June 30th every year. Applications can be submitted at any point. We ask that all applications for the current fiscal year be submitted a week before June 30th to allow us time to process and disburse funds for that year.

○ **Q: Can I split the Vocational Training Grant among multiple students?**

○ **A:** Yes! We have Lodges split the Vocational Training Grant in a variety of ways including:

- \$500 per student for two students
- \$333.33 per student for three students
- \$250 per student for four students

○ **Q: How do we choose a student for the Vocational Training Grant?**

○ **A:** The selection of the student(s) is all up to the Lodge. IMCAP's only criteria are the student must be 25 years old or younger and enrolled/accepted into an accredited vocational or training program.

○ **Q: How do I get a Vocational Training Grant application?**

○ **A:** The application can be found at <https://imcap.org/vocational-training-grant>

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○ **Q: What is considered a Vocational or Training program?**

○ **A:** Students that are enrolled in a program that will result in an Associate's Degree or Certificate are eligible for the Vocational Training Grant.

○ **Q: What are some examples of Vocational and Trade Programs?**

○ **A:** Examples of Vocational and Trade Programs may include, but are not limited to:

- Nursing aides
- Paramedic
- Mechanic
- Cook
- Welder
- Truck Driver
- Paraprofessional